

## 1 Create an account

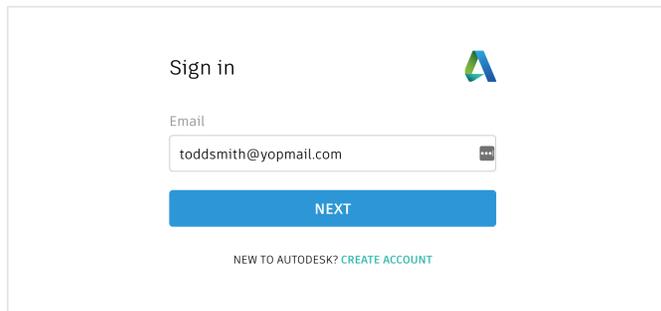
Go to the [Education Community](#).

Go to the [Education Community products page](#) and click and under Installation type select “Class/lab”.

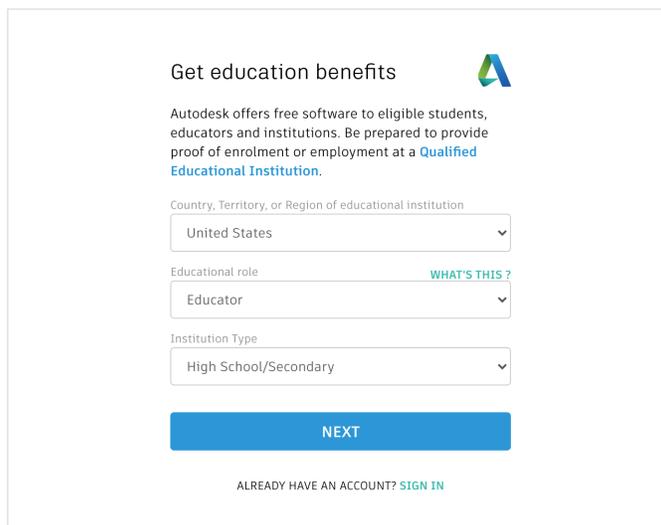
By clicking this you get access to Autodesk software that can be installed in a school computer lab.

This includes access to the Fusion Lab Install Package.

Next click “Get Started” on the Fusion 360® product tile.



Sign in to your account or create an Autodesk account.



When you create a new account, identify your role.

Enter the country in which your school is located, identify whether you’re an educator or IT administrator, and confirm your institution type.

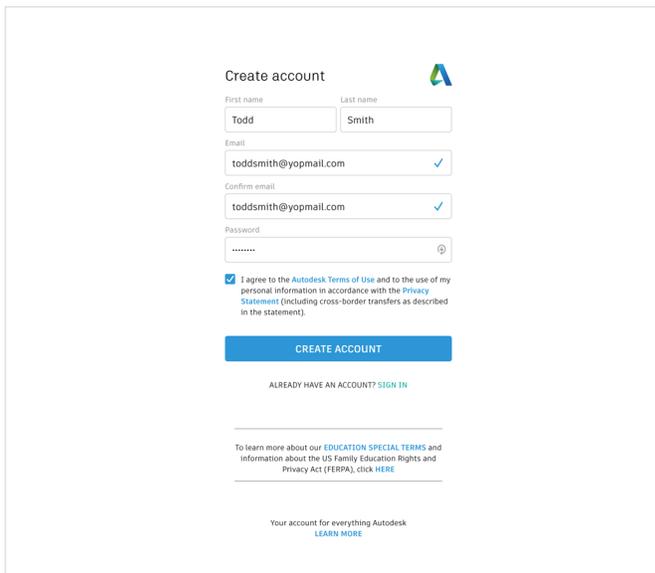
**Note:** It is important to correctly select your institution type, since this informs the school list from which you’ll need to confirm the name of your school later in the process.

**Enter your full name, email, and a password to create an Autodesk account.**

**Note:** Your Autodesk account first and last name needs to match your school registration or employment details so that we can confirm your eligibility for free educational access to Autodesk® software and services.

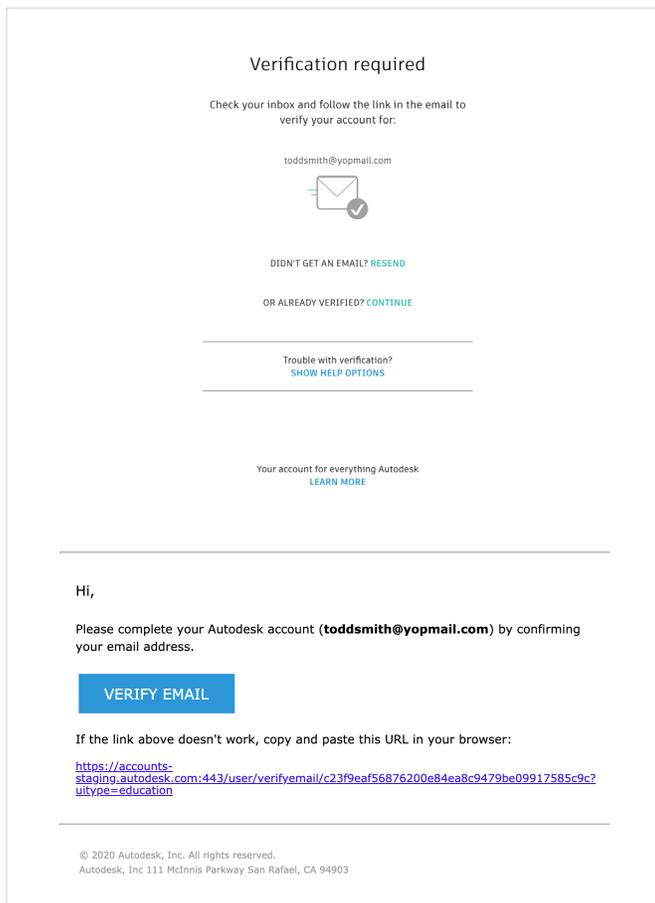
For example:

If your school document says “Susan Smith,” please enter this as your name instead of “Sue Smith.”



The screenshot shows the 'Create account' page. It includes input fields for 'First name' (Todd), 'Last name' (Smith), 'Email' (toddsmith@yopmail.com), and 'Confirm email' (toddsmith@yopmail.com). There is a 'Password' field with a strength indicator. A checkbox is checked, indicating agreement to the 'Autodesk Terms of Use' and 'Privacy Statement'. A blue 'CREATE ACCOUNT' button is visible, along with a link for 'ALREADY HAVE AN ACCOUNT? SIGN IN'. At the bottom, there is a footer with the text 'Your account for everything Autodesk' and a 'LEARN MORE' link.

**Check your email and verify your email address.**



The screenshot shows the 'Verification required' page. It instructs the user to 'Check your inbox and follow the link in the email to verify your account for: toddsmith@yopmail.com'. There is an icon of an envelope with a checkmark. Below this, there are links for 'DIDN'T GET AN EMAIL? RESEND' and 'OR ALREADY VERIFIED? CONTINUE'. A section titled 'Trouble with verification?' has a 'SHOW HELP OPTIONS' link. At the bottom, there is a footer with the text 'Your account for everything Autodesk' and a 'LEARN MORE' link.

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Hi,

Please complete your Autodesk account (**toddsmith@yopmail.com**) by confirming your email address.

[VERIFY EMAIL](#)

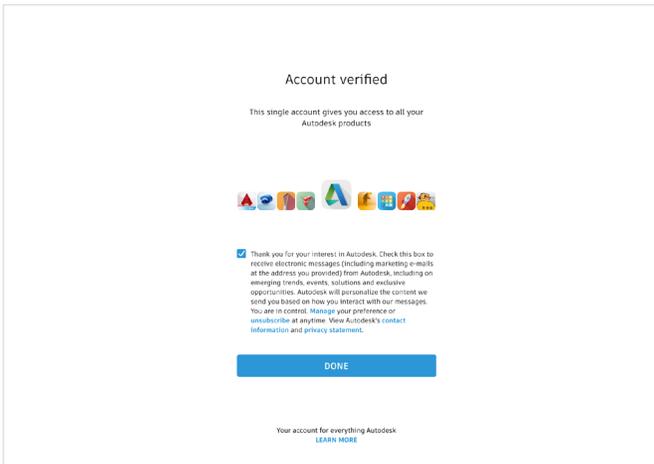
If the link above doesn't work, copy and paste this URL in your browser:

[https://accounts-teaching.autodesk.com:443/user/verifyemail/c23f9eaf56876200e84ea8c9479be09917585c9c?uitype=education](https://accounts.teaching.autodesk.com:443/user/verifyemail/c23f9eaf56876200e84ea8c9479be09917585c9c?uitype=education)

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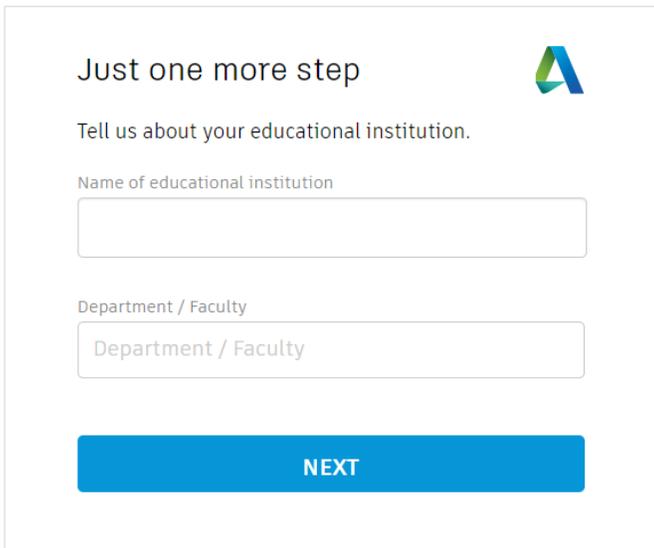
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Autodesk, Inc 111 McInnis Parkway San Rafael, CA 94903

**Your Autodesk account has been verified.**

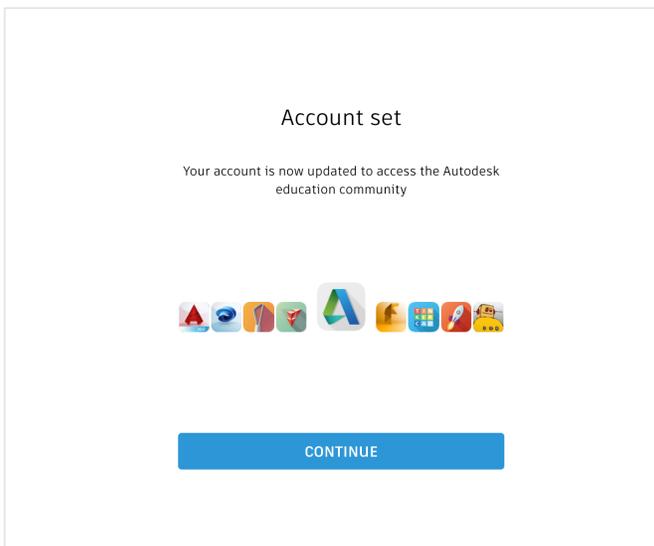


**2 Confirm your eligibility**

**Tell us about your school and how you'll use our products.**



**Click "Continue."**



Check your information below is correct, then click Confirm eligibility

All fields must be accurately completed to verify your eligibility to access Autodesk Education benefits. Thank you for helping us provide Autodesk tools for legitimate educational use around the globe.

**Email**  
  
 Wrong email? Update address

**First name**  **Last name**

**Country, territory, or region of educational institution**  **User type**

**Name of educational institution**  **Date of birth**

**CONFIRM ELIGIBILITY**

Identity services powered by SheerID. [SheerID FAQ's](#)  
 Not an education user? [View alternate Autodesk software subscription options.](#)

Check that your information is correct and click “Confirm eligibility.”



CONGRATS!

You're eligible for educational access to Autodesk products, and your account status has been updated.

Your access will last 12 months from today, after which you can renew if you are eligible.

Now let's start designing and making.

**GET AUTODESK SOFTWARE**

Congratulations. If SheerID is able to immediately confirm your eligibility, you will see this screen. If not, please read the following section regarding additional documentation.



Additional documentation needed

Please upload a copy of documentation issued to you by your educational institution (e.g. tuition receipt or student ID, employee ID) as proof that you attend, teach or are employed at a Qualified Educational Institution

You have 14 days to upload your documentation

The document must include:

- Your full legal name (Rejected text)  
Note: The name on the document you submit must match this.
- The name of the educational institution at which you are enrolled or employed (Ocean View High (Huntington Beach, CA))  
Note: The school name on the document you submit must match this.
- A date within the current school term.

Preferred documents include:

- Transcript
- School-issued confirmation letter
- A copy of your student ID (photo ID not required)

Supported file types: JPEG, PDF, PNG, GIF

NOTE: If your uploaded document is too fuzzy to read, does not show your full and legal name, or shows a name different from the one you used for this Autodesk account, you will not be able to finalize the verification process. Please do not include any confidential information in the document you upload, such as social security numbers or banking details. Please ensure any sensitive information is blacked out before you upload your document.

Verification services powered by SheerID. [SheerID FAQ's](#)

Examples of preferred documents

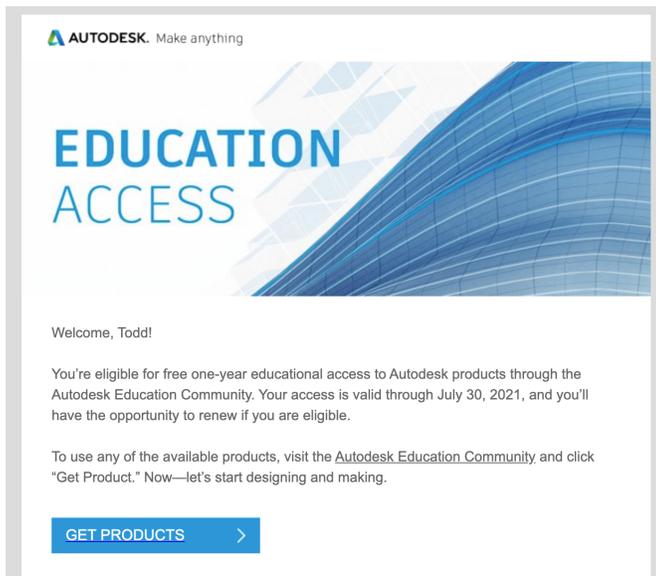


You may be required to upload a document confirming your enrollment or employment status. It is essential that the documentation you provide fulfills the three criteria shown on the left.

Once your document has been submitted it may take up to 48 hours for your eligibility status to be determined by SheerID, our third-party verification services provider.

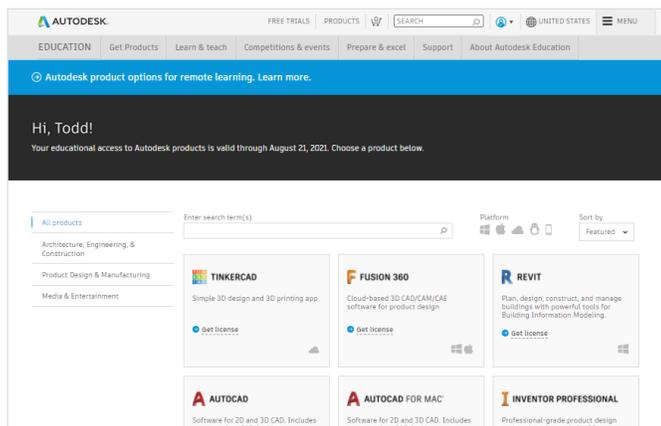
Note that you have up to 14 days to upload a suitable document, and you will not be able to access Autodesk products and services through the Education plan until your eligibility has been confirmed. You have a maximum of three attempts to provide acceptable documentation. Examples of documentation that may be suitable include:

- Official letter from the educational institution (See here for an example of the student template, [faculty template](#) or [IT/lab administrator template](#))
- Employee ID with date included
- Link to faculty listing on school website (A photo is not required and can be excluded.)



**3 You will receive an email confirming your eligibility status**

When your eligibility for educational access to Autodesk software and services is confirmed, you will receive a confirmation email.



**4 Get License**

Once your educational access has been approved, return to the [Education Community](#) and click “Get license” for IT administrators.

To ensure that you are in the Class/Lab section, you will see the “Get license” under each product card.

**Three easy steps to get up and running:**

1. Download the Fusion Lab Install Package
  - Download for Windows
  - Download for Mac
2. Execute the Fusion Lab Install Package on each client
  - Run the executable from Windows Explorer, a command shell, script, or software distribution management system.
  - The executable will prompt for administrator privileges if it does not already have them.
3. Sign-up to receive Fusion 360 Updates
  - Fusion 360 is updated approximately every six weeks. Regular updates to lab install packages are available.
  - [Click here to be notified](#)

You will receive an email with these instructions to upgrade Fusion 360:

  1. Re-download the Fusion Lab Install Package (link in Step 1 above)
  2. Windows only:
    - Download this **batch file** into the same folder/directory as the package.
    - Launch the \*.bat file from Windows Explorer, a command shell, script, or software distribution management system.

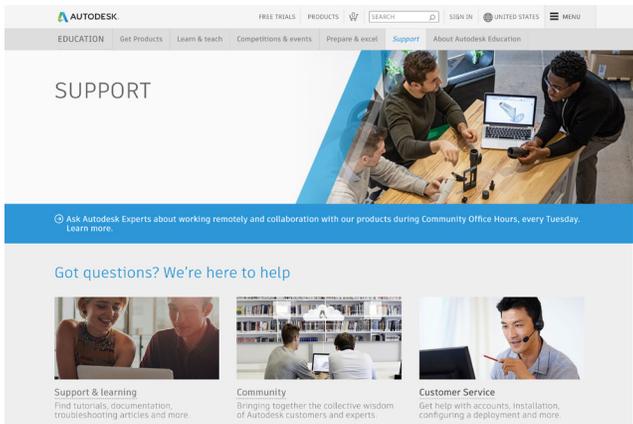
**5 Take note of updates**

Download the Fusion 360 lab install package and execute it on each client computer:

- Run the executable from Windows Explorer, a command shell, script, or software distribution management system.
- The executable will prompt for administrator privileges if it does not already have them.

**Please note:** Fusion 360 is updated very four to eight weeks and regular updates to lab installations are highly recommended to avoid file version issues between lab and single user installs. There are two options to manage updates:

1. Manually - On this site you can sign up to be notified about when the update is available. (You must be signed in as an educator or admin)
2. Auto-Downloading – Follow steps in [Section 6 \(page 19\) of the Advanced Lab Install instructions](#) to schedule a task to run a script, which will check if a new version exists, and automatically download the new version.



### Get started

Once you have signed in, you can start designing in Fusion 360. To help you learn Fusion 360, you can access the following free tutorials and curriculum.

Project-based, step-by-step Fusion curriculum is available on the [Autodesk Design Academy](#).

Fusion 360 features and functionality training tutorials are available on the [Fusion 360 product center](#).

### Support & learning

If you need additional support, visit the [Support page](#).

### Key links:

\* For helpful resources on verification read the IT Administrator Verification FAQs and/or [Educator Verification FAQs](#).

\* Questions about verification? Contact our verification service provider at [customerservice@sheerID.com](mailto:customerservice@sheerID.com)

If you want more detailed technical information about installing Fusion 360 into a lab environment, please reference this additional resource. \*Please note: You will need to sign in to the Education Community to access this file. link the words additional resource to <https://damassets.autodesk.net/content/dam/autodesk/www/industries/education/docs/autodesk-it-admin-verification-template.pdf>

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To create an account on the Autodesk Education Community, you must be age 13 or older, agree to its terms of use and also satisfy all eligibility requirements, including being: (a) a faculty member; (b) a student; (c) a qualifying educational institution; or (d) an Autodesk-sponsored design competition competitor or mentor.

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